



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

THIRU. A. GOVINDASAMY GOVERNMENT ARTS COLLEGE

THIRU. A. GOVINDASAMY GOVERNMENT ARTS COLLEGE, TINDIVANAM -
640 307, VILLUPURAM, TAMIL NADU.

604307

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SSR SUBMITTED DATE: 05-05-2023

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

May 2023

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Thiru. A. Govindasamy Government Arts College, located in Melpakkam which is a rural area in Tindivanam, was established in the year 1969 on a mission to be at the forefront for providing higher education to the marginalised sections and uplift their standard of living by the strenuous efforts of Thiru. A. Govindasamy, the then former Agriculture Minister, Government of Tamil Nadu. It is now functioning in 31 acres of land. Since its inception, our college caters to the higher education needs for the under privileged, first-generation learners and to the downtrodden society. In every academic year, among total admitted students, 90% of students are first generation learners. Our college was started as men's college with two undergraduate courses. Realizing the necessity and the significances of women's education, it was converted into a co-educational institution in the year 1986. Our college was affiliated to the University of Madras since its establishment, subsequently it was re-affiliated to the newly established Thiruvalluvar University, Vellore in the year 2003. As a mark of reformation, initiated by the Higher Education Department, Government of Tamil Nadu, our college affiliation was transferred to Annamalai University, Chidambaram since 2019. Our college attained 2(f) and 12(B) statuses of UGC act 1956.

Initially our college has offered various undergraduate programmes, namely B.A., History (1970) and B.Sc., Mathematics (1970) followed by B.A., English (1972) and B.Sc., Physics (1973). Over the years, additional UG programmes such as B.Sc., Chemistry (1981) B.Com., (1984), B.Sc., Geology (1998), B.Sc., Computer Science (2005) were introduced. Considering the consistent and constant demand in higher education, B.A., Tamil (2013), B.Sc., Botany (2013), B.Sc., Statistics (2018) and B.B.A., (2018) were introduced. In parallel, 10 PG programmes were also introduced for the existing UG programmes. Out of the 10 PG departments, 7 departments were promoted as research departments leading to offer M.Phil., and Ph.D., programmes.

Thiru. A. Govindasamy Government Arts College presently offers 12 UG programmes in Shift-I & 8 UG programmes in Shift-II, 10 PG programmes, 7 M.Phil., programmes and 6 Ph.D., programmes with total student strength of 3723. Our college has sufficient basic infrastructures including classrooms, laboratory, library, DTP centre, toilets, rest room for girls, drinking water facility and other amenities along with green environment to facilitate the effective academic delivery for every programme. Our college has been awarded with Grade-I in the academic year 2016-17 by the Department of Higher Education, Government of Tamil Nadu. All teaching faculty are well qualified and dedicated. They are appointed by the Teachers Recruitment Board (TRB) of Government of Tamil Nadu.

A wide range of extracurricular and co-curricular activities are being offered. Students are having profound interest in personality development programmes such as NCC, YRC, NSS and career-oriented courses are given special attention. Besides, the college organizes guest lectures, audio-video presentations, and webcasts periodically.

We are committed to provide an optimistic, safe and motivating environment for our students to learn. Our focus is on the students who can enjoy their learning process, and encouraging them to achieve their goals through their potential and become independent life-long learners.

Vision

- To develop versatile, confident and responsible individuals who aspire to achieve their full potential by providing a welcoming, happy, safe, and supportive learning system in which everyone is equal and all achievements are celebrated.
- To provide quality education to the socially, economically and educationally weaker sections of our society.
- To create a transformative educational experience for students in order to have a deep disciplinary knowledge, problem solving techniques, leadership quality, communication & interpersonal skills, and personal health & well-being.
- The college aspires to be known for its excellence in teaching, intensive research, effective public service and community engagement. The college prepares diverse and competitive graduates for success at global level.
- Nurturing hope through education to overcome social struggles and attain a reliable future. Empowering the students with an education that hones both life & employability skills so as to make them ready to the industrial and innovative world.
- Continuous increase in student's intake bears testimony to the commitment of the college and draws them into the mainstream by imparting higher education.
- To build our State and Nation with potential human resources through higher education and ethical values.

Mission

- To provide a safe learning environment with a welcoming atmosphere which creates a sense of belonging amongst the families. We maintain an inclusive educational setup which acknowledges and respect students from diverse family and cultural backgrounds.
- To provide knowledge, skills, rational thinking and empowering learning opportunities.
- To understand and practice moral, ethical and social responsibilities.
- To encourage scientific inquisitiveness for progress, upgradation and social transformation.
- To provide opportunities for resources by enabling them to disseminate innovative ideas, comprehensive views and thought process across the globe.
- To guide students in achieving employability and social harmony.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Our College caters to the higher education needs of the underprivileged, downtrodden, socially and economically backward sections of society. It has been affiliated to Annamalai University, Chidambaram, which is one of the premier and most prestigious institutions.
- We offer 12 undergraduate programmes in two mediums and also in two shifts. In addition to this, 10 PG departments are offering PG programmes of which 6 departments are leading to offer Ph.D., programmes. The academic part of the college is fortified by a galaxy of well-qualified and seasoned professors.
- Our college offers certificate course on "Computer Literacy Programme (CLP)" to all enrolled students in first semester. Certificate course on Effective English offered by Tamil Nadu Skill Development

Corporation in association with Cambridge University Press & Assessment and Microsoft Essentials is conducted under Naan Mudhalvan scheme. In addition, certificate courses like Healthcare and Logistics are also offered under RUSA and Naan Mudhalvan schemes respectively.

- Government's policy of reservation is strictly followed in admission process. Transparency is ensured at every stage of admission process. Each selection list is prepared according to the rules and regulations, and displayed to the public prior to the admission/counselling days.
- Government scholarships are available for SC, ST, MBC and BC students. Tamil medium scholarship for all Tamil medium students and Women empowerment scholarship for all girl students under Pudhumai pen are the motivating components. Apart from this, Honourable then State Minister Thiru. Govindasamy memorial endowment trust fund for poor students, scholarships from OSA grant (Old Students Association) is also available.
- The Central library of the college serves as the treasure house of knowledge which has vast collection of books, reference books, variety of e-journals and e-magazines.
- Our college has various committees like 1. College Council, 2. Academic Council, 3. IQAC, 4. Admission Committee 5. Exam Cell 6. Building Committee, 7. Committee for SC/ST 8. Sports Committee, 9. Grievance Redressal Committee for Women, 10. Internal Complaint Committee, 11. Anti-ragging Committee, 12. OBC Cell, 13. Minority Cell, 14. Career Guidance and Placement Cell, 15. Library Committee, 16. Magazine Committee, 17. Fine Arts and Cultural Committee, 18. Academic Innovation and Entrepreneurship Development Programmes Committee (AIEDP), 19. RUSA Cell 20. Naan Mudhalvan Cell, 21. Pudhumai Pen Cell, 22. Soft skill training cell, 23. Scholarship Committee, 24. Electoral Literacy Club (ELC), and 25. Research Cell for the smooth functioning of academic activities.
- Tutor - ward system enable the students to deal challenges that they face in their education as well as in their personal lives.
- Our college is known for its ragging-free culture and pollution free atmosphere. A learner-friendly rapport between the students and the faculty members have been maintained.
- The Feedback from stakeholders such as students, alumni and parents are obtained in regular basis and preventive measures are taken accordingly.
- The NSS wing of the college has been very active, partaking with great enthusiasm in activities like blood donation, first aid training, health awareness etc.,
- Our NCC Cadets have performed well at National level and participated in the Republic Day Parade held at New Delhi.

Institutional Weakness

- The college is situated in a rural background. It is also belonging to one of the socially and economically most backward districts of Tamil Nadu.
- The non-teaching and supporting staff strength needs to be increased according to the increasing students' strength.
- Health related facilities such as 'flush toilets', 'sophisticated urinary system', and 'napkin vending kiosks' are not sufficient compared to the existing strength of the women students and staff members.
- Most of the students travel long distance every day. Lack of frequent transport facilities also consumes considerable time to reach home. Canteen facilities need to be created for those who are away long hours from home.
- Since majority of the students are first-generation learners, they are lacking in their basic communication skills and parental support. Remedial classes have to be organized for slow learners in all the streams.

- College library needs to be modified with computerized RFID (Radio Frequency Identification) Technology.

Institutional Opportunity

- Our college fulfils the higher education needs for the first-generation students from Tindivanam and its surrounding.
- Our college follows the rules of reservation mentioned by the Government in admission process transparently.
- The Career Guidance and Placement Cell helps to identify job opportunities and inviting frontline companies to hold on-campus interviews for final year students.
- Tamil medium learning students have the priority in getting Government jobs.
- Students can avail themselves free bus pass offered by the Government of Tamil Nadu.
- Cultural activities and festival celebrations are being held at the college which paved the way for the sense of oneness among students and give them a feeling of belonging so that they can contribute to the development of social harmony.
- The College Campus is under the process of extension and expansion. College has potential to attain the status of Autonomy from UGC.
- Various curriculum enrichment programmes are conducted in regular basis.
- Participation in a variety of extension activities to promote social responsibility and social awareness among the students.
- Huge demand for rural awareness, upliftment and empowerment programmes in and around Villupuram district.

Institutional Challenge

- To inspire students to develop an intense sense of rational, critical, creative and analytical thinking.
- To cultivate a passion among the students to be conscious of their moral, ethical and social values.
- To encourage scientific inquisitiveness and various aptitude skills among the students constantly.
- To provide employment opportunities by empowering their subject-related knowledge and reasoning skills through various training programmes.
- To establish MoU with industries to enhance and facilitate research opportunities.
- Lack of financial resources for organizing conferences and other related programmes frequently.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Our college fosters an environment to nurture individuals academically, socially, and emotionally so that they are equipped to tackle academic challenges and become productive members of society. Our college is a co-education institution which quenches the higher education thirst of downtrodden community. Realizing the contemporary scenario of complex and competitive academic environment in higher education, we hold best practices as catalysts for quality improvements in the system as a whole. The quality of practices adopted in the academic delivery process would make a quantum difference in the quality of graduates who build the society and country as well.

Our college is a multi-faculty institution offering 12 UG Programmes, 10 PG Programmes, 7 M.Phil. and 6 Ph.D., Programmes under shift-I. In addition, 8 UG Programmes are also offered under shift-II mode so as to cater the needs of higher education raised from under privileged segments. Our college is affiliated to Annamalai University, Chidambaram which is known for its quality, high NAAC grade and NIRF ranking. All the programmes are offered under Choice Based Credit System (CBCS). Our curriculum has been designed by the Annamalai University to fulfil the diverse needs of the students according to their learning ability and pace of learning.

Our curriculum offers academic flexibility in Part-I Languages, Core-Based Electives and Non-Major Electives in all the programmes. In order to improve the employability skills of the students, the college offers certificate course on “Computer Literacy Programme (CLP)” to all enrolled students in first semester. Certificate course on Effective English offered by Tamil Nadu Skill Development Corporation in association with Cambridge University Press & Assessment and Microsoft Essentials is conducted under Naan Mudhalvan scheme. In addition, certificate courses like Healthcare and Logistics are also offered under RUSA and Naan Mudhalvan schemes respectively. Courses that would enrich research aptitude are included in many PG and all M.Phil., Programmes. The project work, included in the curriculum of PG students, helps them to learn the research techniques, trends and methodologies which would motivate them to pursue further research.

Comments and suggestions received from the students, course teachers, alumni and industrial experts facilitate us to deliver curriculum effectively. Subject experts from various origin, scholars and resource persons are involved by the college on various occasions to share their expertise among faculty and students.

Various extension activities are made mandatory under NSS, NCC and YRC for students to promote community service, social responsibility, interaction for integration and problem-solving skills. The CBCS pattern, periodically upgraded curriculum, comprehensive academic delivery process, democracy in administration, college council, practicing social harmony, effective alumni, feedback system and quality enhancement measures undertaken by the college are the distinguished features under curricular aspects.

Teaching-learning and Evaluation

We motivate our students for a rapidly changing world by instilling in them critical thinking skills, a global perspective, and a respect for core values of honesty, loyalty, perseverance, and compassion. Students will have success for today and be prepared for tomorrow. Teaching-Learning & Evaluation is the key to produce classy graduates who would translate into diligent citizens, reputed professionals, leaders, entrepreneurs and ambassadorial alumni. Ever since from the establishment, the principle of social transformation through social justice has been the guiding principle of our college. Higher proportions of the admitted students are either first generation or opportunity-starved, needing heightened efforts on pedagogical inputs. A variety of appropriate measures are in place in order to meet the diverse needs of the students who are raised from socially and economically backward sections of society. So, the college not only uplift and empower them, but also make them fit for employment at global level.

Quality teaching is ensured by the college in all the departments with the help of qualified and dedicated teachers who are appointed through Teachers Recruitment Board (TRB), Government of Tamil Nadu. Every department prepares comprehensive academic delivery process comprising teaching plan and learning outcome. Continuous Internal Assessment (CIA) and terminal examinations are the couple of processes to evaluate the academic performance of students. The schedule for CIA tests and terminal examinations are printed in the College Calendar and distributed to students in the beginning of every academic year. This helps the students to

plan and prepare well in advance for tests effectively.

The CIA components include tests, assignments and attendance at the UG level and also presentation as seminars at the PG level. 75 % of attendance is mandatory for appearing terminal examinations. Our student enrolment has progressed continuously and constantly. Now the enrolment is reached to 3723. The college maintains good results in the semester examinations. The pass percentage of the students is consistent and progressive.

Scholarships and other Government schemes made the drop-out rate low. The college ensures technology-enabled teaching and learning processes, organizing guest lectures for academic enrichment of students, industrial visits, project work, internship and exposure to practical field work at the PG level, preparation of teaching plan and monitoring its execution, etc. Sports and yoga training are also given equal importance along with the academic delivery process.

Research, Innovations and Extension

Out of the 12 departments 7 departments are elevated as research departments by M.Phil., and Ph.D., programs. Our college possess adequate infrastructure in terms of laboratory, library, class rooms, drinking water, sanitation and other required basic amenities. Out of the 172 approved teaching positions, 109 positions are earmarked for Shift-I and 63 positions are marked out for Shift-II. Of the total approved positions, 26 positions are occupied by TRB appointed teachers, 22 positions are filled by the teachers deputed from Annamalai University and 120 positions are engaged by Guest Lecturers appointed by Directorate of Collegiate Education, Government of Tamil Nadu. 95% of teachers possess Ph.D., degree of which many of them were approved as Research Supervisors by our affiliating Annamalai University. Those approved research supervisors are guiding research scholars leading to Ph.D., degree. So far 07 research scholars were awarded Ph.D., degree. As of now 28 research scholars doing their Ph.D., program in our campus and 04 scholars applied and cleared their entrance examination to join Ph.D., program.

Our teachers continuously writing research articles and publish it in international journals enlisted under UGC CARE. College council constituted a Research Committee headed by the senior most teacher of the college. This committee exclusively address the issues raised from scholar's end. This committee also encourage teachers to get approval as Research Supervisor. Guest Lecturers and passed out post-graduate students are motivated to join Ph.D., program and take research as career.

As far as extension activities are concerned, our college has been at the forefront and carried out a number of extension activities through its service units. Our college has 3 NSS units with 100 volunteers in each unit. NSS volunteers have distinguished themselves in various extension activities including green campus, voters day awareness campaign, blood donation camp, literacy awareness camp etc., Apart from this the college has NCC Armed Squadron and Infantry wings. Our NCC Cadets have performed well at National level and our NCC cadets participated in the Republic Day Parade held at New Delhi.

The YRC unit also carry out awareness and health related activities by students that fall outside the realm of the normal curriculum of university education. The college promotes active participation of the students and the faculty in extension activities of NSS, YRC and other NGOs. In addition, Fine Arts and Cultural Club also periodically conduct events like debate, elocution, painting etc., These activities are focused and planned so as to create students' awareness on social problems, enhance communication skills, team building and to mould the students, socially acclimatize human resource.

Infrastructure and Learning Resources

Our college ensures adequate availability of physical infra-structure and Learning resources to deliver a good teaching-learning environment. Each department is housed in a separate block / floor with all essential amenities. The college is located in a sprawling campus spread over 31 acres. The existing physical infrastructure best suits varying needs of the learners, meeting the norms of regulating bodies and also satisfies functional needs. Our college has 86 class rooms, 31 staff rooms, 12 Laboratories, 03 Smart classrooms, 01 Language Lab and 01 seminar hall. All blocks have toilets and there is a separate refreshment cum rest room for girl students. Optimum utilization of available resources and infrastructure is ensured through comprehensive strategy, time-tables and technology enabled communication system. Classrooms and laboratories are equipped delivering academic contents at the highest standard. Laboratory equipment and other accessories are available according to the demand of the syllabus. Sufficient numbers of computers are made available and we have our own computer maintenance system with the help of two hardware experts. Toilets are maintained hygienically with special monitoring system. During the last five years, the college has been expanding the physical infrastructure as per the needs of its academic growth. A new building comprising 6 laboratories in three floors is under construction.

In order to spread research fragrance, physical facilities are extended enabling the students to accomplish their curriculum-based projects and research activities. The central library is functioning in separate building located in the centre place of the campus so as to ensure easy access to the students of all blocks. The Central library is built-up into 4000 sq.ft with seating capacity of 50 members at a time. Every department has library of their own and it was maintained by the teachers. This department library also equipped with a range of reference and text books. Every year new books and recent editions are purchased to all department libraries. Department library with an extensive collection of books and journals relevant to the programmes offered fulfil the academic thirst of the students and teachers as well. All the other supporting facilities such as playground, gymnasium combined with dispensary are available in the campus. Security system is also available in campus maintained through full-time staff members appointed by the Parent Teachers' Association (PTA) as well as by alumni / well-wishers.

The sports activities are carried out round the year by providing large playgrounds. The Physical Education Department is functioning in a separate hall and is fully equipped with all necessary facilities to equip the physical fitness of the students.

IQAC, NSS, NCC, CLP and Certificate programs such as Effective English offered by Tamil Nadu Skill Development Corporation in association with Cambridge University Press & Assessment implemented under Naan Mudhalvan scheme are functioning in separate rooms. The campus is capable of supplying required volume of potable water by erecting RO water unit. Every staff room is provided with RO filter unit. The CCTV surveillance system provides a safe and disciplined environment.

Communal wise welfare hostels run by State Government, separately for boys and girls, are available at the door step of the college campus. Welfare hostels provide accommodation and food at free of cost for the eligible students of respective communities.

Student Support and Progression

Our college follows rules of reservation as prescribed by the Government of Tamil Nadu in admission,

scholarships, welfare hostel scheme, daily transport etc., Higher ratio of students are from the downtrodden section of society and also first-generation learners. Hence the heterogeneous nature of the student intake necessitates the institution in providing excellent support service to facilitate the overall transformation of the students.

The value-based academic delivery process sensitizes our students socially responsible citizens and human resource as well. The tutorial scheme followed by all the department provides mentoring and guidance to all the students of both UG and PG. Each student is taken care by the tutor concerned in all the departments. Counselling and Guidance on academic, placement and career selection are given by the tutor to mould the character and personality of the students.

Necessary formats, discipline guidelines, schemes available, teachers details and all other essential information are comprised in the college calendar and it is provided to all the faculty and students in the beginning of every academic year. Students come to know about all the basic details and facilities, available to them in the college. Coaching classes and skill development programmes are conducted periodically so as to enable students to apply for the State Government jobs through TNPSC.

Each department has its Departmental Association in which all the students and teachers are members. Principal and HoD will act as President and Vice-president respectively. Students are given opportunities to function as office bearers. In the team of office bearers two students from each year and medium will represent. They organize knowledge and skill-oriented programs like science exhibition, invited lectures, quiz, essay writing etc., The student exhibits hidden talents by contributing in talent-oriented activities such as articles, sketches, drawings and essays on a variety of socially relevant topics. The student organizers acquire leadership skills and the participants develop their personality.

The students have been given opportunities to participate in various state-level and University level sports meet regularly. Participation in a number of extension activities provides our students a sense of civic responsibilities for Community Development. Grievance Appeal, Anti ragging and other welfare committees of our college functions well for the benefit of our students.

Welfare hostels are available for socially deprived students in the proximity of our college. Communal wise scholarships are provided to students so as to prevent them from discontinuing from the studies in the middle. Apart from the scholarships, Tamil medium fund, Pudhumai Pen scheme, free transport facilities and farmers scholarships are also provided. College recommends eligible students to avail scholarships from registered NGO's.

The Career Guidance and Placement cell provides Guidance and Counselling for various competitive examinations and arranges for the campus interviews with various companies for planning their career successfully. Students are trained to attend interviews by conducting programmes in Spoken English, Communication Skills, Personality Development, Time Management and Human Relations through the Placement Cell. The library subscribed several employment magazines and journals to help the students develop their knowledge.

The differently abled students (physically handicapped students) are given reservation along with comfortable environment. Scribes are arranged for visually challenged students to write their internal and terminal examinations.

Registered Endowment awards and prizes are given to meritorious students on the College Day function every

year.

Governance, Leadership and Management

To educate all students to the highest levels of academic achievement, to enable them to reach and expand their potential, and to prepare them to become productive, responsible, ethical, creative and compassionate members of society. The Governance system of the college provides strategic directions for sustained development in tune with the Vision and Mission of the college. The Governing body of the college is termed as College Council, it is the entity headed by the Principal, and all the heads of departments including library and sports are members of this entity. College Governance and its day-to-day functioning depends on the decisions taken in the College Council. The college council is an ethical leadership which is visible in the consensus-oriented, participatory style of Governance.

Government of Tamil Nadu has given set of functioning principles for College Council, upon which College Council takes participatory decisions. The democratic leadership practiced by the Principal and College Council are well portrayed at various spheres and are obeying with the Vision and Mission of the College. The College Council convenes regular meetings for setting strategies for the effective implementation of various components of academic delivery process. The College Council frequently meets and monitor the ongoing academic activities. Corrective and preventive measures are taken democratically if any deviation found from the executed academic delivery process.

Under the College Council several sub committees are formed to ensure smooth functioning of the college. College Council, Academic Council, Examination Committee, Building Committee, Admission Committee, IQAC, Sports Committee, Committee for SC/ST, Minority Cell, Grievance Redressal Committee, Internal Compliant Committee, Anti-ragging Committee, OBC Cell, Career Guidance and Placement Cell, Library Committee, Magazine Committee, Fine Arts and Cultural committee, Academic Innovation and Entrepreneurship Development Programmes (AIEDP), Naan Mudhalvan Cell, Pudhumai Pen Cell, Soft skill training cell, Scholarship Committee and Research Cell are potential sub committees headed by teachers. These cells ensure effective, democratic and participatory Governance, Leadership and Management. The IQAC conducts meeting regularly to initiate various academic activities and provide productive suggestions to be implemented so as to enhance standards in academic delivery. Faculty members are encouraged to explore the new thrust areas in research and enrich their knowledge by participating in conferences, workshops, orientation programme, short-term and refresher courses. They are permitted to attend MOOCS courses through SWAYAM and other UGC's approved portals. Faculty members are permitted under on duty mode for participating in university valuation. Off late 12 number of teachers trained under Naan Mudhalvan Scheme.

Most of our faculty members are elevated as research supervisors and are guiding research scholars. They provide with adequate infrastructural facilities. To felicitate holistic development of students and faculty members, our college practice participatory, democratic and strategic Governance, Leadership and Management system.

Institutional Values and Best Practices

Institutional Values

Our college strives to support the learning environment by building a more inclusive curriculum, addressing a

range of learning styles, offering a wide array of diversity efforts and programs, and by participating in the wider community. We empower all students to continuous learning, achieve their personal best and build their emotional, social and physical well-being. We administrate in such a way that the following core values are inculcated to students.

- **Excellence**

The College stands for excellence in terms knowledge, skills, values, morality, ethics and social commitment. We practice these qualities in our day-to-day activities.

- **Integrity**

Being honesty is the best policy. We educate our students to practice at all times. The College urge stakeholders to nurture this quality at inner and social spheres.

- **Woman?Centeredness**

The College is committed to the holistic empowerment of women in terms of knowledge, freedom of speech, right to react, facing challenges and sensitizing legal system that governs Women empowerment.

- **Inclusiveness**

The College is an inclusive community along with participatory administration and ensures dignity irrespective of caste, creed, religion, region, or linguistic origin.

- **Social Commitment**

The College reflects social commitment of its founding fathers. We expect the students to grow up in the sense of commitment and in the awareness of what we owe to the less fortunate and marginalized segments of society.

Best Practices

- **Social Harmony**

We practice and preach our students to understand the significances of social harmony. In order to inculcate this quality to our students we are following uniform dress code which upscale the unity in diversity. We educate our students to practice and spread social harmony in their life span.

- **Continuous Internal Assessment system**

Continuous Internal Assessment (CIA) system could provide early indications of the performance of students. It provides students with a constant stream of opportunities to prove their knowledge and improve further. We have separate Examination Cell to conduct CIA tests periodically. At the end of every CIA test performance analysis will be carried out. Corrective and preventive actions will be taken accordingly.

- **Green Environment**

Our Campus maintains green environment with the help of periodical environmental audit. We ensure sustainable development in terms of clean, green and pollution free environment.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	THIRU. A. GOVINDASAMY GOVERNMENT ARTS COLLEGE
Address	Thiru. A. Govindasamy Government Arts College, Tindivanam - 640 307, Villupuram, Tamil Nadu.
City	Tindivanam
State	Tamil Nadu
Pin	604307
Website	taggac.edu.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	T. Arivudai Nambi	04147-222746	9443618023	04147-222746	taggac@gmail.com
IQAC / CIQA coordinator	S.kannan	044-22653531	9444023107	04147-222746	taggac2022naac@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular Day Evening

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
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State	University name	Document
Tamil Nadu	Annamalai University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	01-07-1969	View Document
12B of UGC	01-07-1969	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Thiru. A. Govindasamy Government Arts College, Tindivanam - 640 307, Villupuram, Tamil Nadu.	Rural	31	141163.9

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Tamil	36	Higher Secondary	Tamil	65	65
UG	BA,English	36	Higher Secondary	English	117	117
UG	BA,History	36	Higher Secondary	English,Tamil	192	192
UG	BSc,Botany	36	Higher Secondary	English	41	41
UG	BSc,Chemistry	36	Higher Secondary	English,Tamil	110	110
UG	Bachelor of Computer Science,Computer Science	36	Higher Secondary	English	94	94
UG	BSc,Geology	36	Higher Secondary	English	66	66
UG	BSc,Maths	36	Higher Secondary	English,Tamil	140	140
UG	BSc,Physics	36	Higher Secondary	English,Tamil	122	122
UG	BSc,Statistics	36	Higher Secondary	English	24	0
UG	BCom,Commerce	36	Higher Secondary	English	116	116
UG	BBA,Business Administration	36	Higher Secondary	English	84	84
PG	MA,Tamil	24	Any UG Degree with Tamil as first language	Tamil	40	21
PG	MA,English	24	Any UG Degree with English as	English	40	25

			language			
PG	MA,History	24	B.A. History	English	26	22
PG	MSc,Botany	24	B.Sc. Botany	English	26	17
PG	MSc,Chemistry	24	B.Sc. Chemistry	English	31	31
PG	MSc,Computer Science	24	B.Sc. Computer Science	English	31	31
PG	MSc,Geology	24	B.Sc. Geology	English	26	22
PG	MSc,Maths	24	B.Sc. Maths	English	48	48
PG	MSc,Physics	24	B.Sc. Physics	English	31	31
PG	MCom,Commerce	24	B.Com	English	42	42
Doctoral (Ph.D)	PhD or DPhil,Tamil	36	M.A. Tamil	Tamil	1	1
Doctoral (Ph.D)	PhD or DPhil,History	36	M.A. History	English,Tamil	2	2
Doctoral (Ph.D)	PhD or DPhil,Botany	36	M.Sc. Botany	English	1	0
Doctoral (Ph.D)	PhD or DPhil,Chemistry	36	M.Sc. Chemistry	English	1	0
Doctoral (Ph.D)	PhD or DPhil,Maths	36	M.Sc. Maths	English	1	0
Doctoral (Ph.D)	PhD or DPhil,Physics	36	M.Sc. Physics	English	1	0
Pre Doctoral (M.Phil)	MPhil,Tamil	12	M.A. Tamil	Tamil	1	0
Pre Doctoral (M.Phil)	MPhil,History	12	M.A. History	English	0	0
Pre Doctoral (M.Phil)	MPhil,Botany	12	M.Sc. Botany	English	0	0

Pre Doctoral (M.Phil)	MPhil,Chemistry	12	M.Sc. Chemistry	English	0	0
Pre Doctoral (M.Phil)	MPhil,Computer Science	12	M.Sc. Computer Science	English	0	0
Pre Doctoral (M.Phil)	MPhil,Maths	12	M.Sc. Maths	English	0	0
Pre Doctoral (M.Phil)	MPhil,Physics	12	M.Sc. Physics	English	0	0

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				4				168			
Recruited	0	0	0	0	4	0	0	4	113	51	0	164
Yet to Recruit	0				0				4			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				25
Recruited	3	5	0	8
Yet to Recruit				17
Sanctioned by the Management/Society or Other Authorized Bodies				11
Recruited	3	8	0	11
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				5
Recruited	2	3	0	5
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	4	0	0	0	0	0	4
Ph.D.	0	0	0	0	0	0	30	5	0	35
M.Phil.	0	0	0	0	0	0	6	3	0	9
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	28	20	0	48
M.Phil.	0	0	0	0	0	0	46	22	0	68
PG	0	0	0	0	0	0	3	1	0	4
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
		0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	687	0	0	0	687
	Female	460	0	0	0	460
	Others	0	0	0	0	0
PG	Male	132	0	0	0	132
	Female	158	0	0	0	158
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	2	0	0	0	2
	Female	1	0	0	0	1
	Others	0	0	0	0	0
Pre Doctoral (M.Phil)	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	360	243	347	302
	Female	208	185	193	182
	Others	0	0	0	0
ST	Male	7	7	17	14
	Female	4	7	8	4
	Others	0	0	0	0
OBC	Male	448	483	423	404
	Female	369	352	220	342
	Others	0	0	0	0
General	Male	19	25	26	40
	Female	11	14	13	22
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		1426	1316	1247	1310

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Thiru A. Govindasamy Government Arts College, Tindivanam, affiliated to Annamalai University, Chidambaram, Tamil Nadu is a pioneer in having multidisciplinary courses like B.A., English, B. A., Tamil, B. A., History, B. Com., BBA., B.Sc., Botany, B.Sc., Chemistry, B.Sc., Computer Science, B.Sc., Geology, B.Sc., Mathematics, B.Sc., Physics, and B.Sc., Statistics. The Department of Botany, Chemistry, Physics, Geology can be integrated with the Department of Science in STEM. The Department of Computer Science can be Integrated with the Department of Technology in STEM. The Department of Mathematics and Statistics of our institution can be integrated with the Department of
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	<p>Mathematics in STEM. Since our institution is a Government institution administrated by the Government of Tamil Nadu, we need directions from the Department of Higher Education, Tamil Nadu for the integration of Humanities and Science with STEM. Our institution follows the curriculum prescribed by the Annamalai University, Chidambaram. The college has adopted Choice Based Credit System from 2008 to accomplish a holistic and multidisciplinary educational system. The institution is not empowered to have a plan for offering a multidisciplinary flexible curriculum unless we are instructed to follow the directions from the Government of Tamil Nadu. The institution plans to engage in more multidisciplinary, interdisciplinary and transdisciplinary research endeavours with the 7 predoctoral courses and 6 Ph.D., programmes available in the college. With the help of these research programmes, the institution finds solutions to society's most pressing issues and challenges like caste discrimination, gender inequality, and so on.</p>
2. Academic bank of credits (ABC):	<p>Our college is a Government institution administrated by the Government of Tamil Nadu. As of now, we aren't instructed to practice Academic Bank of Credits. But we follow the Choice Based Credit System by following the curriculum framed by Annamalai University. Chidambaram. The Principal and the Department of Higher Education, Tamil Nadu, often encourage the faculty members to design their own curricular and pedagogical approaches within the approved framework by suggesting topics for paper presentation, group discussions, quiz competitions, and assignments to improve the quality of learning of their respective students. The faculty members create innovative methods of teaching by employing power point presentations, video lectures, audio lectures, and visual culture in the classroom. They also conduct objective assessments to quickly assess the outcomes of their students' learning. They provide easily comprehensible material to understand difficult topics. They also assign topics for students to make them prepare an assignment. They even allot portions and prepare question papers for the CIA. They conduct online classes to the students who secure poor marks in the CIA.</p>
3. Skill development:	<p>The Government of Tamil Nadu instructs all the colleges in the state to follow Naan Mudalvan</p>

	<p>Training Program for strengthening the vocational education and soft skills of all the students. The Naan Mudalvan Training Program, offers by the Government of Tamil Nadu escalates the job opportunities for students. The soft skills programme is organised by the Tamil Nadu State Council for Higher Education (TANSCHÉ), Chennai, to develop the significance of acquiring Soft Skills along with their respective mainstream education. RUSA offers certificate and vocational courses to promote vocational education of the students. All the Training courses offered by Naan Mudhalvan scheme, TANSCHÉ and RUSA are integrated with mainstream education through their correspondence with one another. The University's curriculum prescribed a paper on value education, environmental studies and human rights to inculcate positivity amongst students. The syllabus further includes open elective courses to promote constitutional, human, ethical and universal values. Under Naan Mudhalvan scheme training programmes are made compulsory to all the undergraduate students of first, second, and final year. Soft skills classes are also mandatory for the second-year undergraduate students. The college and the Departments frequently arrange for special lectures by notable, efficient people to realise the importance of Education among students. The soft skills programme as well as Naan Mudalvan Training Program offer skill-based learning process through online mode as well.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>Our college is located at the rural area in Tindivanam and it has been catering to the educational needs of the students who come from the humble, rustic background. Most of our students have studied their Higher Secondary Course in Tamil as their medium of instruction. Under the guidance of the Government of Tamil Nadu, we offer 4 undergraduate courses in both English and Tamil medium, out of 12 undergraduate courses, so that it is convenient for those who have studied under Tamil medium in their school education. We offer only offline courses in two shifts. Having understand the background of every student, the Principal instructs the faculty members to conduct their respective classroom delivery in bilingual mode. The Departments of Chemistry, Physics, Mathematics, and History, provide degree courses in two media of instructions.</p>

	<p>And all the 12 departments in our college employ bilingual mode in classroom delivery. The Government of Tamil Nadu has been sanctioning stipends and implementing reservations in Government jobs to those who study their undergraduate and postgraduate courses in Tamil medium. All the departments of our college, have been choosing Tamil as Part 1 subject in the first four semesters of undergraduate courses.</p>
5. Focus on Outcome based education (OBE):	<p>Our institution has been taking efforts to ensure the successful outcomes of the courses in college by regularly monitoring the progress of every student through class test, interactive sessions, CIA tests, assignments and projects. The faculty members of our institution are enthusiastic in learning innovative teaching methods and pedagogical approaches by attending Refresher courses, Orientation Programs, webinars, seminars, workshops and conferences. They also enrol themselves in Career Advancement Scheme to improve their performance productively. They infuse their acquired knowledge in the classroom delivery of their subjects.</p>
6. Distance education/online education:	<p>Our college falls under the control of Tamil Nadu State Government. We can't offer vocational courses through ODL mode without the directions from Government of Tamil Nadu. We conduct online classes to the slow learners so as to improve their performance and efficiency in understanding the dynamics of their mainstream education. We also provide them video, audio lectures to guide them in their assessments. We communicate with them through mail and WhatsApp. We suggest them to subscribe YouTube channels of knowledge sharing.</p>

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	<p>An Electoral Literacy Club (ELC) is an inevitable platform to engage students through interesting activities and active personal involvement by sensitising them on their electoral rights and familiarising them with the electoral process of registration and voting. Electoral literacy club aims at strengthening the culture of electoral participation of all the future voters. Relevant activities and Games</p>
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are designed to stimulate and motivate students provoking them to think and ask questions. Our ELC aims at strengthening the culture of electoral participation among young and future voters. According to our Principal, the main objective of ELC is to promote awareness of 'Right to vote' among students, faculty members and community at large. ELC enables critical thinking on issues related to election rights, democracies and its processes. ELC works to educate the future voters about enrolment, and other electoral process like EVM/VVPAT. Electoral literacy club develops a culture of electoral participation and maximize the ethical voting and follow the principle 'Every vote count's and 'No voters to be left behind'. It is on this aforementioned motive; the Electoral Literacy Club has been set up in our college since 2015. The aim of this club is to make the students to know their prime duty of casting their votes in the time of election. The club, under the guidance of our Principal, has begun with the motive of motivating students to be aware of their power of choosing a perfect leader for their societies by duly casting their votes. This club is a platform for the first-year students to realise their importance and their participation in the day of election. The club instils the idea in the mind of the students that as responsible citizens of our country, we must cast our vote to fulfil our democratic duty. It reinforces the notion that one must be careful while choosing their leaders as they are going to bring about a positive change in our societies. It further insists that one mustn't be bribed or fall a prey to the false political manifesto of the political party. The club reiterates the idea that the students should carefully analyse the prospects of one becoming a leader to their place, and their dedication in service before and after the period of elections. The club, further, insists that the students shouldn't engaged themselves in the process of forcing their friends and family members to support the candidate, whom they regard the perfect leader. In our club, the Principal and the members of the club, encourage the students to freely choose anyone they liked as their leader, at the same time, let their friends and family members to cast their votes according to their wish. The Principal as well as the members of ELC teach them to be aware of their consequences of casting their votes as they can't change its repercussions once it is done.

2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	<p>The ELC is constituted at the behest of Election Commission of India (ECI) in all the educational institution with a motive to aware and ensure the participation of youth & future voters who are pillars of Indian democracy. In our institution, we have students' co-ordinator and co-ordinating faculty members to direct the functioning of the club. The co-ordinator and the co-ordinating faculty members of all the departments are working hand in hand to inculcate the democratic duty in the mind of their respective students. The ELC is helping the students to understand their contribution for the betterment of the society they belong by exercising their franchise and its value. The co-ordinator frequently enquires the age of the first-year students and their participation in the electoral process and also examine those who have attained the age of franchise have cast their vote without fail. The ELC has informed the students of their true potential and intellectual ability by frequently encouraging them to involve in the process of election. The club members often circulate the news of election to the students of our college, thereby listening to their queries and knowledge regarding elections. The ELC co-ordinator and its members are both active and proactive at the time of elections in India by discussing the position of their students in their decision of choosing their leaders. The club also invites student volunteers who are interested to share what they have learnt with the help of ELC to their friends and family. The students are very much active and excited after having learnt and understand their role in a democratic country like India. In the ELCs, members will be part of interesting and thought-provoking, classroom-based activities and games. There are activities and games which have been carefully designed to impart specific learning which will help them become an Empowered Voter. Since India is a democratic country, every citizen has the basic right to vote, and every citizen has the right to select their leaders whomever they think is capable of leading the nation, solving the problems of common people, bringing about change, and so on. This is how the Electoral Literary club of our institution is both functional and representative in character.</p>
3. What innovative programmes and initiatives undertaken by the ELCs? These may include	<p>Every year in our college on 25th of January, National Voters Day is celebrated to encourage the</p>

voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.

youth to participate in the electoral process. It not only encourages the youth to participate in the electoral process but also focuses on the fact that the right to vote is a basic right. We have been conducting this event in order to know about the history, significance, and themes of National voter's day. This event has also informed the students why such a day is celebrated. The main objective behind the celebration is to encourage, facilitate, and maximise enrolment, especially for new voters. The day has been celebrated since 2011 across the country to mark the foundation of the Election Commission of India, i.e., 25th January 1950. It is celebrated every year with a particular theme. It not only encourages the youth to participate in the electoral process but also focuses that the Right to vote as the basic right. National Voters Day is a significant root of India as the future of the country lies in the leader that we choose. As part of the celebration, constitution day pledge was taken by the students and also by the teaching and non-teaching staff. The objective of the program was to inculcate constitutional obligations among students, to create awareness about Universal Franchise, to sensitise the students about importance of voting. The outcome of the program was Students and staff should understand the importance of right to vote. The Principal along with the members of ELC instruct our students to motivate their societies to accomplish the voting rights without hesitation and fail. The students have been asked to circulate the message of our constitutional rights to their friends and family so that everyone can fully understand their citizenship rights to act accordingly and responsibly. The students have made attempts to request the elderly people in their vicinity and those who are living in other town/cities to perform their indelible task of casting vote. The college, the coordinator & members of ELC are mainly focusing on getting voter's identity cards to those who haven't yet received and applied for. They persuade such students to register for their voter identity card as early as possible once they have attained the age of eligibility for franchise. These are the innovative programmes undertaken by the Electoral Literary club of our college.

4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research

Electoral literacy club of our college is very active in its attempts to reach the target of creating awareness

projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.

regarding the electoral process, electoral literacy, electoral duties and responsibilities. The institution every year organizes awareness drive in the campus by conducting activities like essay writing contest, elocution competition, painting competition, enacting small skits, and awareness rallies inside the town of Tindivanam. All these activities and events have been very much active in our college and students from different disciplines are very much interested to take part in such activities. The students from undergraduate and postgraduate studies often indulge themselves so eagerly in the rallies by having placards in their hands and write slogans on it. They are very excited to spread awareness among the public to involve in the electoral process fairly. The rallies and activities are being conducted to increase the number of voters in the electoral process and to make every citizen of our country to participate in their role of shaping our democracy. The students in large numbers would always like to participate in the initiatives taken by electoral literacy club. At the end of every competition, prizes and certificates are given to the winners so that the number of participants would increase in the future as well as the number of voters in the election. The club invites distinguished speakers from government domain to create awareness about the functioning of our government and the role of democracy. The speakers further reiterate how all votes count in defining the future of our country and the smooth functioning of our government. For the rallies to be conducted properly, we also seek the help of our alumni association in lending their constant support and contribution. These are the initiatives taken by our institution to create awareness about democratic values and participation in electoral process.

5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.

5. The electoral literacy club of our institution has been taking many efforts to register eligible students as voters. Every year at the time of admission, our club and the institution have been noticing the student's intake and among them how many have already become voters, how many have applied for the voter identity cards, how many have attained the eligible age of franchise, yet haven't applied for the identity cards, how many have obtained the identity cards, yet haven't participated in the electoral process. Both the students' coordinator and the co-

ordinating faculty members are very meticulous in finding out the aforementioned clarifications on each and every student who have obtained the admission for undergraduate, postgraduate and research studies in our institution. After having learnt all the details, the club invite the students who have already become voters in order to know about their involvement in the electoral process. The club then cross check how many students have applied for voter identity cards. The club members further take efforts and arrangements for the newly admitted students to apply for the voter identity cards by requesting them to enquire in their respective places. The club have been taking sincere efforts to motivate those who are least interested and bothered about their role in deciding the future of our nation by responsibly casting their votes to the most deserving candidate. The club members and co-ordinator have been quite serious about their role in the club; hence, they meet Government officials to arrange for a campaign in the college campus, so that the students get a clear understanding of their significance of obtaining their franchise and utilise their power in building up of democracy in our state and nation. We make the students to register for their voter identity cards once the election commission of India open its doors to apply. We persuade the students to register for their voter identity cards as early as possible immediately after having obtained the eligible age for voting. We then give lectures, project short films, advertisements & documentaries to make those who are very much hesitant and lethargic to cast their votes. These are the efforts taken by our institution and the Electoral Literary club to institutionalize mechanism to register eligible students as voters.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
3989	3873	3732	3527	3317

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 168

File Description	Document
Institutional data in the prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
154	162	159	161	155

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
105.78	264.59	192.62	186.74	150.66

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Thiru A. Govindasamy Government Arts College, Tindivanam, Tamil Nadu is one among the colleges affiliated to Annamalai University, Chidambaram, Tamil Nadu. Our college curriculum is designed by Annamalai University's Board of studies in which the subject experts from its affiliated institutions will also contribute considerably. Based on the necessity, the curriculum will be revised and updated once in every three academic years.

In the beginning of every academic year, the college prepares an academic calendar in order to inform both the students and the teachers of their curricular, co-curricular, and extra-curricular events for the optimal implementation and delivery of the curriculum. For achieving the fruits of effective curriculum implementation, we employ other teaching approaches like group discussions, continuous assessment tests, assignments, power point presentations, field trips and guest lectures. Bridge courses are being conducted to every batch of first year students before the beginning of their core subjects' classes. Even remedial classes are being arranged so as to produce good results in the semester examinations. Academic reviews and inputs are being obtained on a regular basis to improve the quality of educational practices in the college.

- The college committee, comprising the Principal and all the heads of the departments prepare the timetable for every semester based on its workload. Every department and its faculty members make a thorough teaching plan, which involves the delivery of lectures, tutorials, and practical classes.
- Every academic year, the induction program has been organized to promote the code of conduct that the students should follow inside the premises of our college. The program further informs them of their CBCS curriculum & its features. It also presents a clear picture of how our institution works, and letting the students to know the available facilities, welfare schemes, elective courses and co-curricular activities.
- Continuous assessment tests will be conducted three times in every semester and the marks scored by the students will be informed to them after valuation.
- The attendance percentage of the students is also monitored by the respective class advisors and the Heads, so that, the students who have lacked the required percentage of attendance for appearing in the semester examination will be motivated to attend the classes regularly.
- Field trips, industrial visits, and internship programs have been arranged in every semester to enhance the practical understanding of their knowledge gained through books and class room teaching-learning.
- Government sponsored career oriented & career enhancement courses have been implemented in all the branches to improve the employability skills of our students.
- Soft skill programs and short-term courses have been offered for the overall development of the students.

- Remedial classes are arranged for the late bloomers in the classrooms. On the other hand, the concept of merit mission is employed for the above average students.
- Mentor-Mentee scheme is used to diagnose the students' participation in academic, social and economic concerns.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1 Number of Add on /Certificate/Value added programs offered during the last five years	
Response: 1	
File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.2.2 Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years				
Response: 19.71				
1.2.2.1 Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years				
2021-22	2020-21	2019-20	2018-19	2017-18
727	732	781	718	677
File Description	Document			
Upload supporting document	View Document			
Institutional data in the prescribed format	View Document			

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum
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Response:

Curriculum

Along with the University's curriculum, the institution has also combined unique, socially significant, cross-cutting themes, such as professional ethics, gender human values, and the environmental sustainability in UG and PG programs to cultivate moral values in students.

Human Values and Professional Ethics

Human values and professional ethics are covered in the course "Value education" taught in the second semester of the UG program, as well as the course "Human rights" offered in the PG programme. The major goal of this course is to ensure that the students should understand the constitutional, fundamental obligations and rights of citizens, professional ethics, and their responsibilities. Students in their first year of college will participate in the Student Induction Program (SIP), which will cover topics such as Human Values and Professional Ethics.

During the orientation program, special seminars are organized to empower students from marginalized areas of society, such as SC/ST, OBC, and Minority students. Experts also discuss women's rights and advantages.

Environment and Sustainability

The course "Environmental Studies" is provided to Undergraduate (UG) students in the first semester to address environmental sustainability concerns. Students are exposed to ecological and environmental challenges related to land, air, and water, as well as understanding of sustainable development, through this course.

The College held lectures on human rights, agriculture, global warming, and environmental concerns in order to educate students and faculty members about climate change and develop environmental consciousness.

NSS and the Sports Club focus on programs that instill environmental awareness in everyone. Students are made to watch and documentaries that inspire the love of environment. We have turned our campus into a plastic-free environment and promote a culture of nature appreciation. Students also organize a clean-up campaign in the neighboring railway station and city. During the monsoon season, students do local plantation drives.

Gender equality

TAGGAC, which provides outstanding education to form global leaders, believes that gender parity is essential for a country's long-term growth. Through curricular and co-curricular initiatives, the Institute has launched promising efforts to sensitize and promote gender equity among stakeholders. To promote gender equity among students, the Institute encourages flexible seating arrangements in classrooms, equal participation of both genders in class and college level committees, as well as curricular and co-curricular activities. Through mutual respect, the Institute takes significant efforts to promote a welcoming atmosphere devoid of gender discrimination. The educational institution does not permit

any gender distinctions among students, employees, and professors while providing equal opportunity to all. Self-defense classes are held at the university for female students. They are encouraged to participate in a variety of sports, extracurricular activities, and health clubs. The Sexual Harassment Cell establishes an adequate awareness programme for females and handles any concerns that arise with the highest care, support, justice and secrecy.

In addition, the Institute organizes a variety of awareness program and activities on cross-cutting topics with the assistance of external organizations and experts. The NSS activities, Swachh Bharath Abhiyan, blood donation, and health awareness camps conducted by the Youth Red Cross Unit play an important role in promoting an inclusive environment for regional and socio-economic diversity among students, making a positive difference and shaping them into distinguished professionals.

File Description	Document
Upload Additional information	View Document

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 10.43

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 416

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)

Response: Yes

File Description	Document
Upload supporting document	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 100

2.1.1.1 Number of students admitted year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1400	1375	1326	1311	1179

2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1400	1375	1326	1311	1179

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

2.1.2 Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)

Response: 100

2.1.2.1 Number of actual students admitted from the reserved categories year - wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
934	895	940	928	907

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
934	895	940	928	907

File Description	Document
Institutional data in the prescribed format	View Document

2.2 Student Teacher Ratio

2.2.1 Student – Full time Teacher Ratio (Data for the latest completed academic year)

Response: 25.9

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools

Response:

Our institution is very much keen on making the teaching-learning process a student centric approach. The Principal and the Heads of all the departments are working towards to the progress of every student in the college. The faculty members employ interactive classroom sessions in which the students can contribute their perspectives, opinions and feedback without inhibitions & hesitations. Through this inclusive method of teaching, we have been witnessing the participation of both the slow and the advanced learners. The Principal always insists the faculty members to motivate our students to take part in every opportunity like conducting seminars, participating in a seminar, or in a conference, presenting research papers, and taking up mini projects. The students can freely select a topic for presentation, or a research area to examine, or choosing a topic for doing projects. It is not necessary for them to adhere to the suggestion of their respective faculty members. Meanwhile, if a student is unable to find out his/her area of interest, the faculty members would suggest topics for research or for doing projects. The ICT techniques and e-learning platforms are the valuable ways of knowledge acquisition; hence, students are asked to employ these tools in the process of teaching-learning. We make the students to realize their true potential by introducing them to the world of experiential and participative learning. These learning experiences help them to become successful, progressive individuals. The students, on the other hand, look at themselves as able leaders, resourceful humans, promising persons, and responsible citizens. The salient features of student centric approach in learning include, problem solving skills, personality development skills, communication, and professional skills. The faculty members further create opportunities for the students to unearth their talents by making them actively involved in group discussions, quiz competitions, debates, essay writing contest and so on to extend the realm of students centric learning. The college also invites experts from multiple disciplines to deliver lectures to the students in order to strengthen their teaching-learning process. Students along with their respective departments' faculty members visit places of historical importance, architectural beauty, Scientific reservoirs, museums and libraries in the state. To standardise the quality of research scholars doing M.Phil., and Ph.D., we channelize adequate resource

materials and journals. The students are instructed to carry out their internship programmes to the industries and companies of their choice. Experiential learning process helps them to understand their subjects and its implications with respect to their experiences they have gained through field trips, industrial visits and internship programmes. Participative learning develops the students' participation in the classroom activities like interaction with the teachers, subject experts to clarify their doubts, involving in group discussions, presenting research papers and doing projects. These are the student centric teaching-learning methods followed in our institution for enhancing learning outcomes of our students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 92.95

2.4.1.1 Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:

2021-22	2020-21	2019-20	2018-19	2017-18
172	172	172	175	160

File Description	Document
Upload supporting document	View Document

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 73.45

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
131	130	120	120	80

File Description	Document
Institutional data in the prescribed format	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The mechanism involved in the internal and the external assessments is very much transparent in our institution. In every semester, we conduct three continuous internal assessments, a model examination and the external assessment to heighten the educational standard and pass percentage of our students. The students have also submitted their assignments without fail along with their assessments. After having conducted the assessments, the students are informed of their marks secured in the assessments, so that, they can find out their mistakes and correct it in the future. The class mentors are made responsible for the documentation of their students' marks statements. They also take meticulous efforts to arrive at solutions for the improvement of their slow learners. Smart classroom teaching sessions are being arranged for the betterment of students' progress in their assessments results. Parents Teachers association meeting is scheduled every semester to trace the challenges that they face after college hours and help them to sort out without affecting their academic activities.

The syllabus for both internal and external assessments are informed to the students beforehand. The question paper and its answer keys are produced by the concerned faculty members to each subject they deal with. After the assessments, the papers are evaluated within three days from the date of assessments, submitted to the heads of all the disciplines. After having verified by them, the papers are given to the students to check for grievances. The grievances highlighted by the students are resolved by the respective faculty members. Corrective measures are made on the performance of the students in their assessments. The students are given counselling both by the subject handlers and by the class advisors. In the PTA meetings, the teachers inform the individual performances of their students to their respective parents. Re-assessments are scheduled for the students who have already obtained the permission for genuine reasons. In the external assessment the students who fail and those who score poor marks can apply for revaluation, retotalling, and photocopy of their answer scripts by paying fee to the University and getting the concern of their respective Heads of all the departments.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated

Response:

Our college offers twelve Under Graduate, ten Post Graduate, seven M.Phil., and six Ph.D., programmes in Arts, Science and Commerce. The Institution is affiliated to Annamalai University, Chidambaram and it follows the curriculum prescribed by the University. The learning objectives of each and every programme and course are stated and displayed on our college website. The syllabi prescribed by the University also defined the programme and course outcomes. The college website helps both the students and the parents to know the specific outcomes of every programme and course. The programme outcomes are achieved through the practice of curriculum designed by the University, conducting internal/external assessments at regular intervals, and by evaluating the effectiveness of curriculum in fulfilling the requirements of the students. In every semester, the Principal and the Heads of departments often discuss the learning objectives and outcomes in the staff, department, and class committee meetings, so as to improve the quality of learning and the attainment of programme outcomes. The outcomes of the courses and programmes are evaluated by the Department heads by receiving feedback from the faculty members of every department. They evaluate whether the syllabus satisfies the contemporary job requirements of the students, make them ready to face practical challenges, strengthening problem solving abilities, and thereby becoming successful individuals. Then the evaluation is done in the alumni meetings as well, we receive feedback from them regarding the outcomes of programmes offered in the college. At the end of every final year programme, we have asked students to do the evaluation process of their respective course outcomes. We make the students to pass their valuable comments on their syllabi, course curricula and objectives of learning. In addition, the college look after the periodical report of progress of our M.Phil., and Ph.D., research scholars to assess their involvement in their area of research. The research articles published in the journals and conferences are displayed in the notice board to motivate the budding researchers.

Feedback evaluation is carried out by all the students at the final year of their respective courses. The final year graduates of UG, PG, M.Phil., and Ph.D., programs highlight their problem-solving skills and building up of ethical values and competencies through their courses.

File Description	Document
Provide Link for Additional information	View Document

2.6.2 Pass percentage of Students during last five years

Response: 67.5

2.6.2.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
807	947	864	450	361

2.6.2.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1065	1075	1077	993	870

File Description	Document
Institutional data in the prescribed format	View Document

2.7 Student Satisfaction Survey**2.7.1 Online student satisfaction survey regarding teaching learning process****Response:**

File Description	Document
Upload database of all students on roll	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 1.25

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	1.0	0.25

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

In our college we yet to create an ecosystem for innovations, however we have the Internal Quality Assurance Cell (IQAC) which act as the ecosystem and delivers the motive behind the creation of ecosystem. The IQAC of our college design a list of quality assurance programs at the beginning of every academic year. The IQAC guides the departments and concerned committees to carry out the designed programs to attain its desired impacts. The IQAC has further lend its knowledge and support during the execution of the planned programs assigned to the concerned departments and committees. In our college, under the supervision of our Principal, we practice tutorial system for teaching-learning. Through this system, students are encouraged to involve actively in reading English newspapers in order to strengthen their LSRW skills, read books of their own choice by accessing the department & college libraries, prepare themselves for state & national level competitive exams, and participate in mock interviews. In Some departments, the students are motivated to read English dictionary to acquire sound vocabulary. Some departments open its doors for other department students to make use of their department libraries on daily basis. Department of English and Tamil often invites the students of other disciplines to take part in elocution competition, essay writing contest, poetry writing tasks, and debates. Group discussions, quiz competitions, mock viva-voce, mock interviews, peer group reading tasks are conducted by some departments for the benefit of students. Department of Computer Science often develops the computing skills of students from different disciplinary backgrounds. All the departments give due attention to the

elective courses incorporated in the curriculum to facilitate their thirst for learning something new apart from their major courses. The physical education department of our college always create opportunities for the students who are interested in sports. The department provides all the materials for sports to strengthen students' outcomes. The NSS unit of our college often arranges events for life enhancement activities like yoga classes and personality development skills. The CLP lab of our college is quickly fulfilling the requirements of students to upskill themselves in handling computer and the internet. The Soft Skills coordinator of our institution outsource reputed soft skills trainers to make the students understand the significance of acquiring soft skills along with their hard skills. All the departments in our college invite subject experts from reputed institutions and industries to make the students aware of their productive areas of research and expertise.

3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 9

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	2	4	1

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 1.15

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
53	21	43	46	30

File Description	Document
Institutional data in the prescribed format	View Document

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.44

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
10	9	21	20	14

File Description	Document
Institutional data in the prescribed format	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

For the holistic development of the students, many co-curricular and extra-curricular events and activities are conducted by our institution. Many co-curricular and extra-curricular activities are designed in such a way to promote the social concern and leadership qualities among students. Every year NSS unit of our college organizes many awareness and socially concerned events like Swachh Bharat Mission, medical camps, blood donation camps, awareness rallies, campus cleaning, and tree plantation programmes. The Electoral Literacy club every year on 25th of January celebrates National voter's Day. As part of its celebration, events like awareness on the right to vote, rallies related to the democratic ideals of country, activities on achieving one hundred percentage of voters' ratio in every election are organised. The college organizes fire safety programme under the guidance of the fire safety department of our district headquarters. The Department of Botany sensitise on the inevitable significance of planting trees by planting a greater number of trees and saplings inside the premises of our college. Road safety awareness, cyber security awareness and social media awareness events are conducted for the betterment of the students. Students are encouraged to segregate waste into bio-degradable and non-bio-degradable. The alumni of our college are requested to contribute in multiple ways like books, plants, and furniture while celebrating the important occasions of their lives. Every year YRC involves in promoting health-related awareness and programmes like AIDS, consumption of alcohol, tobacco and drugs, first aid training and so on. The consumption of Nilavembu kudineer is made compulsory during covid afflicted times. So, the college arranges an event of consuming Nilavembu kudineer and also imparts the necessity of covid

vaccination in the mind of our students. The Internal Quality Assurance Cell of our institution is playing a pivotal role in framing and guiding the departments in the execution of many extension activities to attain the holistic development of our students.

File Description	Document
Upload Additional information	View Document

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

We are striving to make our students to go an extra mile from achieving their goals from their University level to National level.

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years

Response: 39

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
22	8	2	2	5

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.5 Collaboration

3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 5

File Description	Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution

Response:

With the understanding that the infrastructure facilities are playing a vital role for the effective implementation of the educational programmes, we upgrade it as and when required. The college has 86 well-furnished class rooms, 31 staff rooms, 12 Laboratories, 03 smart classrooms, 1 language lab and 1 seminar hall with mounted LED projector. All the blocks have toilets and a scavenger to maintain its proper sanitation facilities. We have separate restrooms cum refreshments room for the girl students. The college is covering 31 acres of land and the constructed area is 141163.9 sq ft. The entire campus is protected with a compound wall. The college has two security officers to do the surveillance process. The college is lit in the evening with the help of electrical lamps in all the blocks. The central Library is spacious that can accommodate 50 readers at a time. The Central Library is equipped with a computer, internet connection, printer and essential furniture. Along with the central library, we have department libraries to cater the educational needs of our students at their reach. The access of internet is available to the administrative office. The seminar hall has a generator set. It has a well-furnished stage. It is a spacious hall with the seating capacity of 350 audience and integrated audio system.

The Principal's Chamber is fully air conditioned, seating capacity of 50 persons, with attached rest room. The Bursar's Office is an air-conditioned one as well. The Administrative Office has separate cabin arrangements for the superintendent, office assistants, and clerks. There are 12 separate HoD Rooms in the campus. All the Departments have sufficient number of notice boards. The classrooms are well ventilated with essential furniture and power supply. We have a wide Play ground with necessary sports materials. Reverse Osmosis facility is maintained and R.O. water facilities are available in every department. Every department is given a computer system, printer and iron bureaus to keep the files and documents safely. CCTV Surveillance system has been installed in the campus. Private food stalls are available near the compound wall of the campus to cater the refreshment needs of the students and staff. The labs in the department of Botany, Chemistry, Computer Science, and Geology, are fully equipped with specimens, lab equipment, lab apparatus, computers, and field equipment. We have an English language lab, and a CLP lab for the career, communication and computing skills development.

The college is known for its sports activities. Students take part in Inter-collegiate, and district Competitions for different events. The college has spacious playground. We have separate basketball court, Volley ball and Cricket ground. The institution has a well-equipped gymnasium room. We conduct yoga programme to instil the importance of practising yoga for our well-being. The college conducts field events like Javelin, Discus, Weight plates, and Shotput at the end of every academic year. Sports Day is organised by the college to appreciate the winners as well as the runners of sports events.

All the departments conduct various cultural activities for their department students. They make the students to engage in various cultural events at inter and intra College Levels. We celebrate freshers' day, Independence Day, Teacher's Day, Ayudha pooja, Pongal festival, Republic Day, Women's Day, and Farewell Day with great interest and enthusiasm.

File Description	Document
Upload Additional information	View Document

4.1.2 Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

Response: 100

4.1.2.1 Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
105.78	264.59	192.62	186.74	150.66

File Description	Document
Institutional data in the prescribed format	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library

Response:

The General Library of our institution has been very much productive in its entirety. It is a place to gain more knowledge about the topics of our choice. It has been an irreplaceable supplier for knowledge acquisition and personality development. The library of our college has 31,927 books, 1,500 reference books, 1 N-list online journal, 6,293 N-list e-journals, and 1,95,809 eBooks. The per day usage of library is around 35. The amount spent on purchasing books differs from time to time depending upon on the funds allotted by the Government agencies. The average amount of money spent on books is around one lakh in every academic year. The library has Tamil Literature books, Tamil dictionaries, English dictionaries, English literary/non-literary books, renowned biographies, inspiring autobiographies, books on positive thinking, Books on scientific discoveries, historical books, astronomical books, books on mathematical models and so on. The general library duly clarifies the doubts of students, happen when understanding the hard facts. It is a place where both the students and the faculty members relish themselves in the magical spell released from the books. In every academic year, nearly 300-400 books are added to the collection of the already existing books. The college provides the library access cards. With the library access cards, both the students and the faculty members can borrow the books for reading. Our Library is planning to implement Integrated Library Management System (ILMS) and barcode system in near future. Proposal has been sent to the Government in this regard. Apart from the general library, every department has its department libraries to address the discipline-specific doubts of the students. A faculty member in every department is appointed to take up the role of the department library in-charge. They maintain the

movement register to notice the number of borrowers and their date of returning the books. The department libraries have a rich collection of books which helps the students to gain a better understanding of their respective disciplines.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Response:

The institution has good internet connectivity. The network connectivity of our college is always under check at regular intervals. The institution monitors the sufficient bandwidth for internet connectivity. It has also taken steps to ensure the internet facilities of each department in the college. The Principal has given a computer and a printer to all the departments, general library, NCC, and IQAC room to perform their respective academic works. The CLP lab of our college has been teaching basic computing skills to the first-year students of all the Arts, Science, Commerce departments. The computer and the internet facilities available in the CLP lab has been properly updated by the college. The Department of Computer Science has a good number of properly updated computer systems and the uninterrupted internet connectivity. The English Language lab with the help of computers guide students to appear in TOEFL, IELTS and job-oriented online exams to develop their communication skills. The General Library has a fair internet facility and it helps the readers to access e-journals and eBooks for their academic upliftment. The administration office has sufficient bandwidth for internet connection in order to carry out their works without interruption. The Principal and the academic council have planned to implement advanced internet facilities by requesting the Government to support them in this regard.

File Description	Document
Upload Additional information	View Document

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 55.4

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 72	
File Description	Document
Upload supporting document	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)				
Response: 100				
4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)				
2021-22	2020-21	2019-20	2018-19	2017-18
105.78	264.59	192.62	186.74	150.66
File Description	Document			
Institutional data in the prescribed format	View Document			

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

Response: 84.88

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
3522	3192	3088	3024	2824

File Description

Institutional data in the prescribed format

Document

[View Document](#)

5.1.2 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description

Institutional data in the prescribed format

Document

[View Document](#)

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 0

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload supporting document	View Document

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 1.72

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
24	30	20	16	16

5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1340	1280	1210	1216	1102

File Description	Document
Institutional data in the prescribed format	View Document

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the

last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

5.2.2.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

5.2.2.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
70	80	41	45	41

File Description

Document

Institutional data in the prescribed format

[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 2

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	2	0

File Description	Document
Institutional data in the prescribed format	View Document

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 58.2

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
70	51	57	49	64

File Description	Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The institution has been organising Alumni association meetings every year. The Principal and the faculty members believe strongly that the holding up of such meetings to the alumni help them in various aspects like knowing their progress in life, higher education, employment, and, above all, set them as a perfect example before the young generation of students. The recommendations of our college alumni are one of the reasons for the increase in admissions every year. The alumni association meetings happen at every department of our college on the day of their convenience within an academic year. Depending upon their financial stability, the alumni contribute something to the departments where they have studied UG/PG/M.Phil., /Ph.D. They are not only contributing tangible materials like books, computer, projectors, LED screen, furniture, etc., but also contribute intangible assets like career guidance, prospective areas of research, and life lessons. They further create awareness on taking up internship programmes, certificate courses, and, projects to become successful individuals. They inform the students about the world of opportunities in industries, corporate offices, public and private sectors. The alumni association meetings are conducted through online mode even during the period of corona pandemic to check the whereabouts of our students and offer them advice regarding the preventive measures of the deadly disease. The alumni, in turn, render their support to the institution and made enquiries about the functioning of college, offer immediate assistance while facing the challenges during online classes, and, suggested freely downloadable apps for the students to attend the classes without fail. They further help us in our external & internal activities of our students by offering physical and moral support. The alumni often explore the

significance of preparing for both state and national level competitive exams for the welfare of their super juniors. In the association meetings, they discuss the behaviour, attitude, and interest of their super juniors. They are concerned about the steps to be taken to improve the quality of education in our institution.

File Description	Document
Upload Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

Response:

- The governing body of our college lays its emphasis on providing quality higher education to the children of the underprivileged and uneducated parents so that they can easily climb up the social ladder and thus in turn helps us to achieve the vision of our college.
- The college council is very much active and inclined towards excellence in the aspects of teaching, intensive research, effective public service and community engagement. Hence, the college is meticulously planning to prepare diverse and competitive graduates for accomplishments at global level.
- The institution and its council strongly believe that only education can win over social struggles and attain a peaceful future.
- We motivate our students to think critically, guiding them to examine and analyse everything with great enthusiasm, thereby paving the way for social upgradation and transformation in their lives.
- Our college support the students to have a comprehensive knowledge about the functioning of the complex cultural and physical worlds in order to understand their intellectual and physical potential for human development.
- The institution creates avenues for strengthening the cultural understanding by providing opportunities to study languages, cultures, arts, and its implications.

Goal

1. Enlightening the underprivileged through Education.
2. To promote inclusive education with access, equity and quality as its focal points.

Governance

The objective of our institution is to produce socially responsible students who are committed to the core. Our college sets a model through its good governance and administration. The outcomes of our curriculum produce good students and ultimately a good society. The governing principles are effectively implemented at all levels of management by various decision-making authorities/bodies like the Principal, Governing Body, Academic Council, College Council, Bursar, Office Superintendent etc. that address the academic and non-academic issues. Decentralization in the administrative process and curricular designing process, promotes collective participation of all stakeholders. The College, thus, ensures transparency and accountability to the satisfaction of all students.

Role of Teachers

The commitment and involvement of our teachers in various academic and administrative bodies decide the successful delivery of educational services. Apart from teaching, our teachers work in various capacities as Members, Coordinators in statutory and non-statutory committees. Almost all teachers are

involved in admission duties. Committees for various activities like admission, research, public works, NCC, NSS, YRC, UGC, RUSA, NAAN MUDALVAN, website, calendar, CLP, parent-teachers association, SC/ST organization, library, endowment, anti-ragging, soft skill training, challenged people, sports, audio-visual aids, alumni, train fare concession, bus fare concession, time table, college magazine, sexual harassment to students, hostel inspection, national scholarship portal, infrastructure maintenance, women health cum welfare, NAAC committee, Restroom inspection, income-tax, internal complaints, student grievance redressal, RTI, election, RO maintenance, online classes inspection, etc help the administration of the college in smooth functioning of the college. By virtue of the role played by the teachers in administration, the college produces skilful, dynamic and ethical students, in rendering their duties to the society. Thus, achieving both the vision and mission of the College.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc

Response:

Administration

The College is administrated by the Principal who is the supreme authority in the hierarchy of administration. However, the routine administrative activities of the College are governed by the College Council which consists of all the Heads of the Departments. In accordance with the norms of State Government of Tamil Nadu, Annamalai University and UGC, the Governing Body is constituted, with the composition of two senior-most teachers of the college nominated by the Principal, one university nominee, state Government nominee, UGC nominee and the Principal of the College. The day-to-day activities of the College are being monitored by the Principal with the help of College Council which consists of all the Heads of the Departments, the Librarian and the Physical Education Director. All the decisions are taken in a transparent and democratic manner in the College Council. Further, the decentralization percolates down to the department level. The College has 12 Departments with a senior faculty serving as the Head of the department. The departments support the Principal by carrying out all academic activities of the College. Class room management, maintaining discipline, handling of subjects, engaging students in academic activities is done at department level with the support and involvement of the staff members. For maintaining discipline in the campus, monitoring duty is allotted to all staff. In the round duty the staff members go around the campus and ensure the discipline.

For effective functioning, various committees like 1. College Council, 2. Academic Council, 3. IQAC, 4. Admission Committee 5. Exam Cell 6. Building Committee, 7. Committee for SC/ST 8. Sports Committee, 9. Grievance Redressal Committee for Women, 10. Internal Complaint Committee, 11. Anti-

ragging Committee, 12. OBC Cell, 13. Minority Cell, 14. Career Guidance and Placement Cell, 15. Library Committee, 16. Magazine Committee, 17. Fine Arts and Cultural Committee, 18. Academic Innovation and Entrepreneurship Development Programmes Committee (AIEDP), 19. RUSA Cell 20. Naan Mudhalvan Cell, 21. Pudhumai Pen Cell, 22. Soft skill training cell, 23. Scholarship Committee, 24. Electoral Literacy Club (ELC), and 25. Research Cell for the smooth functioning of academic activities.

Grievance Redressal Mechanism

The grievance redressal committee has been formulated under the chairmanship of the Principal to redress the grievances of staff, students, parents and others of the institution. The Internal Complaints Committee monitors the discipline and prevents sexual harassment in the campus. It also provides timely solutions/redressal for complaints on sexual harassment. Women teachers advise the students on their dress code and behaviour. For grievances related to examinations, the Examination cell along with the Principal look into the grievances and redress them. In case of malpractice/indiscipline, a committee is constituted with a senior council member as its convenor and the committee will conduct a detailed inquiry and appropriate action will be initiated based on inquiry report.

Advice is given to the students to adhere to the schedule of food intake and personal hygiene as most of the girl students are under-nutrition. Boys are asked to groom hairs and adhere to the dress code. Students are asked to drive vehicles with licence. Speed breaks have been laid to avoid the high-speed drive.

File Description	Document
Upload Additional information	View Document

6.2.2 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Upload supporting document	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff

Response:

Response

In our Institution, staff welfare is given utmost importance. In connection with this, Existing welfare measure for teaching and non-teaching staff are itemized below:

1. Health insurance
2. Medical Leave & Maternity leave for eligible staff members
3. Faculty members are eligible for Earned Leave
4. Advances for the festivals
5. Medical centre
6. Internet and free Wi-Fi facilities
7. Faculty members are provided with good ambience
8. Provision to upgrade their qualification like Ph.D.,
9. Semester Vacations for faculty members
10. Permitting and granting on-duty for faculty members to attend Refresher programme, Orientation programmes
11. Skill development courses are organized for non-teaching staff to enhance their skills in work environment
12. Ramps and user-friendly rest rooms for physically challenged staff
13. All the staff members are treated on par with each other in obtaining benefits from the institution
14. Teaching aids like smart board, LCD, charts, computers etc.
15. Women Empowerment Cell is established for women members to flourish and gain momentum. In a nutshell, the Institution keeps our staff happy and healthy.

The college adopts performance appraisal system based on the guidelines of Directorate of Collegiate Education, Tamilnadu. CAS was implemented and faculty members are moved to different grade pay structure.

File Description	Document
Upload Additional information	View Document

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

Response: 13.76

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
24	49	15	12	9

6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	1

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Yes, the college conducts Internal and external Financial Audits at the stipulated timings. We mobilize funds from various funding agencies for research and development. The institution has well charted plan for approaching various funding agencies are approached with well-designed proposals.

SOURCES OF FUND MOBILIZATION

Funds allotted from the Government

Being a Tamil Nadu Government College, the College receives fund for its operations solely from the Government. The College received salary of staff members (both teaching and non -teaching) from the Tamil Nadu Government.

Funds from Funding Agencies

The University Grants Commission (UGC) provides funds to the college under the schemes like remedial coaching, infrastructure development and IQAC grant for the enhancement of teaching-learning process, research and infrastructure. In addition, our college gets financial assistance from the higher education agencies of State Government of Tamil Nadu and Government of India such as TNSCST, TANSCH, ICSSR, DST, DBT, CSIR *etc.* for strengthening and maintaining the infrastructure in the college and also for conducting seminars, workshops and conferences. The Research committee of the College encourages the staff members to apply for funding agencies to get funds for carrying out research projects under minor/major research project schemes.

UTILIZATION MECHANISM

The funds mobilised are utilised according to the provisions of government and the respective funding agencies. The Finance Committee ensures the optimum utilization of funds. After utilization, a Utilization Certificate is obtained from a Qualified Auditor to be submitted to the funding agencies. The assets generated through the funds are properly entered in the stock register of the concerned department.

Internal Audit

The utilization of the funds received from various funding agencies like UGC, TANSCH, RUSA, etc. is audited by the auditors at the various stages of the project. The funds for NSS, NCC and other extension activities are audited by local auditors. The subscription and other donations of the PTA (Parents Teachers Association) are annually audited by the competent auditors.

External Audit

The External Financial Audit is periodically conducted by the appointed team of auditors by the Director of Collegiate Education and Auditor General of India, Chennai. As the Institution is a Government college, it is totally funded by Government. So, the external Government audit is periodically done in the campus. The remarks in the audit report are properly rectified and the rectification report is also sent to the authorities concerned.

File Description	Document
Upload Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the

quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The IQAC of our college has identified and implemented many initiatives for institutionalizing the quality in the campus. The following are some of them.

Ensuring quality education

Our college has constituted IQAC to support and ensure quality throughout the system. IQAC provides annual training programme for faculty and technical staff for the implementation of quality assurance procedures.

The students and alumni are encouraged to suggest mechanisms for the improvement of the academic performance. Their recommendations are discussed in the IQAC meetings and the solutions are implanted at appropriate time.

IQAC arrange alumni meetings periodically to identify expertise. They will be allowed to interact with the students during the interactive sessions arranged by the IQAC. The minutes of the meeting are circulated among the stake holders of the institution for opinion survey. Participatory decisions are taken including a team comprised of alumni, parents of students, academicians, industry and non-teaching staff.

Members from different constituents are engaged in the decision-making process, which are coordinated by the IQAC. The academic audit is done internally by the senior staff members headed by the Principal.

File Description	Document
Upload Additional information	View Document

6.5.2 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)/ membership of international networks**
- 3.Participation in NIRF**
- 4.any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc**

Response: B. Any 3 of the above

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years

Response:

The institution is basically a college for men in its inception. The college, then, understand the significance of observing gender equity by providing equal opportunity to the girls who aspire to empower themselves through higher education. Hence, our institution turned into a co-educational college after involving in the academic service for men for the past 17 years by accommodating both male and female students in the year 1986. The college produces tremendous success in fulfilling the expectations and requirements of female students by offering them communal reservations in admission, community-based scholarships, conducive climate, restrooms, clean toilets, and Grievance Redressal Cell for them. The institution aims at strengthening gender equity by giving them women centric counsel on the issues in early marriage as it leads them to discontinue from studies; by offering them maternity leave if they are pregnant during their graduation period; by counselling them to be independent, confident, sensible, physically and mentally strong females. The Government has also taken initiatives to make female students to study at least undergraduate programmes. The Government not only creates reservation for female students in admissions but also announce scholarships like Pudhumai Penn Scheme, through which the deserving girl students are given one thousand rupees per month. The institution has also started a committee for Anti-ragging to stop and punish the acts of ragging meted out to female students. The institution conducts Women's Day every year to celebrate the power, intelligence, and skills acquired by them. Through the celebration of women's day, the young generation of girl students are encouraged to involve themselves in Self-Trust, Self-Love, Self-Help, Self-Esteem and Self-Motivation. Along with the promotion of gender equity, the college has also taken initiatives to celebrate Republic Day, Independence Day, Birth anniversaries of Dr. B.R. Ambedkar, Mahatma Gandhiji, Dr. A.P.J. Abdul Kalam, Women's Day, and so on. The institution celebrates festivals like Pongal, and Ayutha Pooja to a great extent. The Principal and the faculty members are enthusiastic in conducting Fresher's Day, Department Association inauguration ceremony, Farewell Party, Sports Day, and College day to appreciate the participation and achievements of students, with special mention of the girl students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2 The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives

5.Disabled-friendly, barrier free environment**Response:** A. 4 or All of the above

File Description	Document
Upload supporting document	View Document

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

Response: B. Any 3 of the above

File Description	Document
Upload supporting document	View Document

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**Response:**

Our college is the first of its kind to implement uniform system for the students of both Under Graduation and Post Graduation in our district, Villupuram. We pioneered the practice of uniform system in higher educational institutions in our district, and in the due course of time, both the private and the Government colleges come under our district, gradually implemented the practice of following uniform system in their colleges as well. We take the initiative of wearing uniforms in the college with a motive to achieve a harmonious relationship with tolerance among students who come different cultural, regional, linguistic, communal, social, and economical background. This uniform system helps us to have an inclusive educational environment in our college and the students feel that they are not only the children to their respective parents but also to their institution, where they have been taught to exhibit their moral values, tolerance, and respect to other people. The Electoral Literacy club of our institution every year organizes awareness drives on promoting the importance of franchise and utilise their power of choosing their leaders of respective legislative assemblies. Both the employees and the students of our college are made to sensitize their basic civil rights of casting their votes on the day of election without fail. The institution has been taking efforts to motivate the young generation of students to register themselves for obtaining voter identity cards after having reached the eligible age for voting. Through the celebration of Republic Day and Independence Day, we make the students to understand our constitutional rights, the ideals of democracy, and the importance of having freedom. The Celebration of Fresher's Day, Farewell Party, The Department Association inauguration Day, Sports Day, and College Day unite the students of our institution together without having a feeling of difference and diversity in their mind. These are the notable

efforts taken by the college in providing an inclusive educational environment.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice - I

Title

Achieving Inclusive Educational Environment through Implementing Uniform System to the students of UG & PG

Objectives

- To blur the disparities between the students from different cultural, communal and social, economic background.
- To improve the accommodative spirit of the students by advising them to understand everyone is equal and the world is for everyone to explore and utilise.
- To celebrate the prospects of Unity in diversity
- Persuading the students to have a harmonious relationship with others, and develop a greater tolerance for the society, they belong.

Context

Our institution always aims to promote the unity among students. We instruct the students to wear uniforms so as to encourage their oneness within the premises of our college. It helps the students of one department to identify the students of another department as the students of our college and not as others.

Practice

The institution instructs the students to wear uniforms every day and even while celebrating Republic Day, Independence Day, Birth anniversaries of distinguished leaders, Sports Day and College Day. The students

are asked to wear uniforms while writing their internal/external assessments. They are taught to wear uniforms on the days of conducting department-oriented programmes like, Association Inauguration Day, Special lectures, and also while attending soft skill classes and placement training programmes. They are made to appear for the campus interview in uniform as well.

Evidence of Success

After the successful implementation of uniform system to the students of both PG and UG, we have been noticing their amicable relations, discussions and agreement with one another. In addition, their academic success gets reflected in their social and personal upbringing.

Problem Encountered and Resources Required

They have a problem with durability of the uniform material, so we requested the textile owners of our town to provide durable, affordable, and comfortable clothing.

Best Practice - II

Title

Producing good results in External Examinations through the effective execution of Continuous Internal Assessments

Objectives

- To make the students understand their subjects with clarity
- To improve the quality of learning and writing
- To make them ready for the external assessments without fear, and haste
- To help them revise their syllabus by referring the CIA question paper before appearing for the external examinations.

Context

The institution keeps the students' progression in the external assessment as one of its priorities. The CIA helps the college and the faculty members to achieve their goal of producing good passing percentage of the students.

Practice

The college conducts three CIA in every semester with prior notice of timetable, portion coverage, and duration. The subject in charges take question paper to their respective students. The cumulative marks scored by the students will be added to the internal marks of every student.

Evidence of Success

The Departments in the college has been producing significant results in the external assessment through the effective execution of CIA.

Problem Encountered and Resources Required

A handful of students in all the departments avoid appearing themselves on the days of CIA for various reasons. Parents-Teacher's meeting is arranged in all the departments for conducting re-assessment to such candidates. Some students score the highest internal marks, fail to score the same in the external assessments. We motivate such students to apply for revaluation, and retotalling of their marks.

File Description	Document
Best practices as hosted on the Institutional website	View Document
Any other relevant information	View Document

7.3 Institutional Distinctiveness**7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words****Response:**

Thiru A. Govindasamy Government Arts College, Tindivanam, Villupuram District, Tamil Nadu, is located amidst the rural areas near Tindivanam. The college functions in shift basis to felicitate the educational needs of the underprivileged students. The major percentage of students who apply for the UG/PG/ M.Phil., /Ph.D., programmes are from the rural community of farmers and labours. These students from rural background have completed their Higher Secondary Course, in choosing Tamil, as their medium of instruction. The students at first, find it difficult to pursue the undergraduate programmes as they are completely new to the system of Higher Education like giving complete thrust on one discipline, by focusing less on their Part 1 and Part 2 subjects, and by selecting an allied subject. The faculty members in each department of our institution are kind enough to support, guide, and motivate them to understand the work nature of our college and its curriculum. The faculty members give them a clear picture of the execution of Choice Based Credit System. The CBCS guides the institution to accomplish Continuous Internal Assessments in every semester for the benefit of the students to secure good percentage of marks in the external examinations. The college, having identified the different cultural, communal, linguistic, regional, social and economic background of every students, gives due attention to observe CIA thrice in every semester. The students of all the departments are quite unaware of the fact that they are in the process of becoming adepts in their respective disciplines after completing their course. They tend to have a feeling of fear and despair about the huge area of every subject that they have to learn and understand within a stipulated time period. They are taught to infuse analytical, critical, rational and lateral thinking while learning every particular subject of their respective disciplines with clarity and subtleness. They are even instructed to write their answers critically with precision. The CIA helps the students to carry out all these aforementioned motives while writing their answers. The CIA plays a vital role in enhancing the learning outcomes of every student. The CIA is very useful for the students to concentrate on the particular unit allotted as the syllabus for a particular subject, this in turn, help the students to cover all the units before they appear for the external examinations. It fulfils the desired outcomes of every student by learning all the knowledge provided in their core subjects. The implementation of CIA in our college

motivates the students to face the external examinations with ease and comfort. The question paper given during the CIA is maintained properly by the students and departments to use them for their future reference and in revision.

The institution under the guidance of the Principal, plans the execution of CIA in every semester by preparing academic calendar in which they announce the dates of three CIA. The principal further sends a circular with a time table for the CIA, and carries the information regarding question paper preparation, valuation process, and submission of marks to the respective department Heads. After successfully completing the CIA, the answer scripts have been meticulously valued by the faculty members three days after the CIA, and the papers are given to the students to check their individual performances. The students who have secured good marks are encouraged to keep up their fair performance in future as well. The students who have obtained poor marks are asked to improve their performance in the next CIA. The students who are absent on the days of conducting CIA are informed to their parents about their wards' absence and their inability to perform in their assessments. We advise the uneducated parents of these students to have concern and care about the educational status of their wards. The marks scored in the CIA is calculated together when entering the internal marks of every student in the University portal of internal assessments. The college tries to adopt remedial actions against the students who are unable to pass and attend the CIA by arranging remedial classes on weekends and also through online mode. The CIA not only benefits the students in their progress but also the faculty members who are interested in witnessing the success of their respective students. The CIA helps both the department and the faculty members to produce good results, thereby earning the appreciation of the Principal and the academic council.

As a concluding remark, the collective measures taken by the college during the graduation period of every student ensures their holistic development in terms of upskilling their knowledge, and personality in order to have their desirable job with a handsome salary and exhibit themselves as potential human resource for the upliftment of their organization, society and family. This academic practice employed in the college gives us a sense of pride and satisfaction through which we accomplish the ultimate role of our educational institution.

File Description	Document
Any other relevant information	View Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

Our college strives to uplift the life style of first-generation learners by providing impeccable education. We channelize resources effectively to enhance quality in terms of knowledge, skills and placement. Due to the steep increase in demand for higher education, we have decided to increase students' intake from 2023-24 academic year onwards. Proposal has been sent to Annamalai University to raise seats to 50 for science branches and 70 for arts & commerce branches. Government of Tamil Nadu introduced two schemes namely Pudhumai Pen and Naan Mudhalvan which motivates the youth to get into higher education. All the eligible girl students studying in our college are given Rs.1000 per month under Pudhumai Pen scheme. Under Naan Mudhalvan scheme various job-oriented courses are being taught after college hours so as to enhance their placement opportunities. Realizing the advancement in technology, we have initiated various activities to motivate our students to handle technical tools in term of communication and documentation.

Our college celebrates seasoned festivals of different faiths so as to revere the social and cultural diversity. These festivals help strengthen the bonds of social harmony through which we ensure strong and unified nation. Women's Day, Voters' Day, Ex Leaders' death & birth anniversaries are also being celebrated to realize its relevance to the present.

The Principal, IQAC and the teaching staff play a crucial role in the planning and execution of its policies in academic and administrative activities. IQAC has a well-developed process to ensure quality benchmarks of academic and administrative activities. IQAC formulates a set of activities to be implemented by taking inputs from all stakeholders. The Institution's policy believes in the involvement of all staff in decision making. To streamline the same, various committees at the college level are formed which look after academic and administrative activities which lead to the realization of the vision and mission of the college. The formal mechanism in the college to consolidate the academic and administrative planning and implementation reflects back to achieving its vision and mission.

Concluding Remarks :

We provide inclusive education by making it accessible to all the sections of society. We are focused to maintain and promote quality, transparency, compliance and sustainability in governance. We handle higher education in the path of democratic front and provide value-based education throughout the degree course to escalate one's life style. We understand that one's college life is considered a bridge in our lives between our school days and career. We intend to prepare one's life with the finest academics and platform to generate dreams into realities. College acts as a transition to prepare our students to be more independent. Students become independent in college regarding studying, thinking, decision-making, and career selection.

Our college is a student-centred organization delivering excellence in education. We aspire to be known for its excellence in teaching-learning, knowledge, skills, effective public service and community engagement. We shape youths to become diverse and competitive graduates for building our democratic society and Nation as well. We empower students to meet current and future challenges and also to develop social awareness, civic responsibility, and personal growth.

Due to the demand in the field of technology, frequently changing socio-cultural weather, customized

placement platforms, contemporary ICT system, and the need for the 21st century skills necessitate us to take periodical reforms in the teaching-learning mechanism. We adopt contemporary pedagogy by integrating innovative practices to deliver holistic teaching-learning at the highest standard. Adapting to the changing climate in educational forum, we can create platform for students for exploring their creative potential and nurturing the spirit of entrepreneurship and critical thinking. Committed citizens are the pillars of any country so we instil a strong belief in hard work and core values of gender equality, human rights and ecology in the mind of our students in order to make them socially responsible citizens. We have started to expand the role of Career Guidance & Placement Cell according to the emerging trends in the career prospects of our students so that they can become adepts in their respective disciplines.